






Association of Alberta  
**REGISTRY AGENTS**




## OBTAINING AN ALBERTA DRIVER'S LICENSE OR ID CARD


**You must provide at least one original documents for each of the following 3 elements:**

1.  Proof of Legal Status in Canada
  - PR Card (valid)
  - Confirmation of Permanent Residence (COPR)
  - Refugee Document (Blue)
  - Study/Work Permit (valid for 6+ months)
  - Visitor Record (for dependents only)
2.  Proof of Alberta Address (dated within 90 days)
  - Utility bill, phone bill
  - Bank or credit card statement
  - Lease agreement or mortgage
  - Government letter (e.g., tax notice, AISH)
3.  Photo Identification
  - Valid passport
  - PR Card
  - Refugee Travel Document
  - Citizenship Certificate (with photo before Feb 2012)

**⚠ Additional Important Instruction: If using COPR or Citizenship Certificate; You must visit a registry to open a Motor Vehicle File.**

### OTHER IMPORTANT NOTES

-  Documents Requiring Government Validation (First-Time Applications)
- Citizenship Certificate (no photo or e-Certificate)
  - Confirmation of Permanent Residence (COPR – IMM5688)
    - Note: These documents lack security features and must be verified by the Government of Alberta.

-  Renewal Applications Only
- IRCC Letter confirming PR/Work/Study/Visitor status
  - Plus one of:
    - IRCC Status Report
    - Mailed application receipt
    - Permit extension payment receipt
    - Letter from immigration lawyer/consultant






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## OBTAINING ALBERTA HEALTH CARE CARD

**You must provide at least one original documents for each of the following 3 elements:**

1.  Proof of Legal Status in Canada
  - PR Card (valid)
  - Record of Landing (IMM1000)
  - Study Permit (valid 6+ months; AB school or AB letter required)
    - Exception: Dependents OK under 3 months if primary has healthcare
  - Work Permit (valid 6+ months; AB job or AB letter if job is out-of-province)
    - Exception: Dependents OK under 6 months if primary has healthcare
  - Visitor Permit (valid 6+ months, must be dependent)
    - Exception: Dependents OK under 6 months if primary has healthcare
  - Confirmation of Permanent Residence (signed by IRCC officer; expired COPR needs GOA approval)
  - Notice of Decision / First Stage Approval (dependent only)
  - H&C Grounds (primary or dependent)
  - CBSA Stamp / Travel History (one-time 6-month dependent coverage)
2.  Proof of Alberta Address (dated within 90 days)
  - Utility, gas, or phone bill
  - Bank or credit card statement
  - Lease, mortgage, or land title
  - Government letter (e.g., tax notice, AISH)
  - Alberta pay stub or employment letter (within 15 days)
  - AB education letter (confirming full-time student status)
3.  Photo Identification
  - Valid passport
  - PR Card
  - Refugee Travel Document (Blue)
  - Certificate of Identity (Grey)
  - Citizenship Certificate with photo (before Feb 2012)
  - TRP with photo

## OTHER IMPORTANT NOTES

-  Children of visitors: ✗ Not eligible
- Children of refugees: ✓ Eligible
- Ages 18–25 on study permits stay on parent's healthcare
- Only IMM5988 accepted for coverage extensions