



Small Centre

Toolkit

**Access to Services
Child Care**

March 2019

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Acknowledgements

As we collectively strive to understand the historic and ongoing relationship between settlement and the land on which we are located, AAISA respectfully acknowledges that the province of Alberta is comprised of Treaty 6, Treaty 7, and Treaty 8 territories, and is the traditional lands of First Nations and Métis peoples.

This report was researched and authored by Marokh Yousifshahi. The Small Centre Toolkit project was developed under the direction of Angelica Lambert, with key contributions from Leslie Cramer, Leesha Kanbour, and Daniella Bagmeijer. We gratefully acknowledge the expertise of Raesa Farooqi, Sami Khiami, and the rest of the team at AAISA for support they provided throughout the process.

We would like to acknowledge Immigration, Refugees and Citizenship Canada (IRCC) for funding AAISA's work with small centres in Alberta.

AAISA would like to extend our sincere gratitude to participants of AAISA's Small Centre Engagement Strategy for their participation in the various stages of this project's development and for invaluable insights shared through numerous meetings held in-person, via teleconferences, as well as during site visits. This project would not have come together without the collaborative efforts of all involved.

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Note: Throughout this document, clicking on underlined text will direct to various websites and resources.

Introduction

Upon arriving to Canada, newcomers encounter many challenges. Learning a new language, exposure to different customs and traditions, unemployment, and lack of relatives in Canada are only a few of the challenges faced. Often, these challenges are intertwined and can create new barriers for newcomers throughout their integration journey. As newcomers embark on their settlement journey through settlement programming, language classes, and pursuing Canadian employment, it is essential that appropriate and accessible childcare is available to ensure that newcomer parents can access services and effectively integrate into Canadian society.

When searching for appropriate child care for newcomer parents, many barriers can arise. One key barrier is access to quality child care that is both affordable and accessible. Newcomers without enough funds are unable to enroll in language classes or find employment due to the lack of child care availability. Other barriers newcomers may face include finding child care before and after school hours, parents working non-traditional hours, and a need for extended hours of child care outside of regular hours. For this reason, it is imperative that Service Provider Organization's (SPOs) provide adequate support and information to newcomer parents on child care in Alberta.

Given that there is an increasing demand for child care services, an issue that arises is the lack of child care providers available, particularly in small centres. Often, there are waitlists or limited spaces available for these services. Alternatively, there may be spaces available but due to limited staff and inability to meet the staff to child ratio requirement, facilities are prevented from accepting more children. In some instances, newcomer parents are prevented from attending language courses and workshops offered within SPOs because of the difficulty of finding appropriate child care. To alleviate this gap, SPOs have the option of providing on-site child care (known as childminding) services to parents attending courses or workshops. Childminding services within SPOs do not require licensing from the province but need to meet the Care for Newcomer Children Requirements (CNCR) developed by Immigration, Refugees and Citizenship Canada (IRCC). This resource provides a brief overview on how to obtain such requirements to run childminding services within an SPO.

This resource provides information on the steps required to obtain child care, subsidies available, and tips to provide to parents, including definitions on the different child care services available in Alberta to support families in making informed choices.

Determining the Needs of the Family

An important place to begin providing information on child care programs is to understand the needs of the family and their children. This step will assist with narrowing down the available options in their community. There are various questions to consider, including:

- The child's age
- Any food allergies or preferences (this includes religious and cultural preferences)
- Hours of care required for the children
- Time/number of days of the care is required
- Location of the child care program
- Preferred cost of child care program
- Assistance with child care fees
- Whether the children require transportation to and from school if they are of school-age
- Children with disabilities and if additional assistance is required
- Preference of care, such as a family setting or a smaller setting

Families can visit a child care program and should be encouraged to do so to better understand, ask questions, and to see if they are satisfied with the type of care their children will be getting while in the care of the child care facilities.

Virtual Child Care Tool

The [Virtual Child Care Tool](#) is an interactive tool featuring photographs of real Alberta childcare settings and brief descriptions of some sights, sounds, and activities typically found in quality child care settings. This tool can provide information for newcomers who are unsure of what child care facilities may provide.

Options for Child Care

There are several child care facilities that are **licensed** and **unlicensed** programs. This section provides definitions for the various child care facilities available.

Child care programs that are available in Alberta differ in many ways. The main difference between the programs available are whether they are licensed by the Government of Alberta under the *Child Care Licensing Act*. All licensed facilities are to adhere to the [Child Care Licensing Regulation](#) in Alberta. Quality care for children is provided by licensed child care facilities. These programs must ensure that the physical, social, intellectual, creative and emotional needs of children are met. Additionally, staff are involved with parents to better understand the child's unique interests and needs.

Unlicensed programs are not licensed by the province under the *Child Care Licensing Act* but can be regulated by another body such as an [Approved Family Day Home Agency](#) or meet particular

requirements to run a childminding facility such as the Care for Newcomer Children Requirements (CNCR), subject to provincial legislation.

All child care programs in Alberta have their own policies that relate to fees, notice required to withdraw a child, holiday closures, hours of operation, and options for part-time and drop-in care.

Licensed Child Care Programs

Under the Child Care Licensing Act, a child care facility must be licensed if they are caring for seven or more children aged 0-12. The Act controls licensing within the province of Alberta and are licensed, monitored, and are regularly inspected by the Child and Family Services Authority. Inspection reports are posted publicly on the Child Care Lookup Tool to provide parents with information. The license initially lasts for a one-year period. After renewal, the facility is either issued a one- or three-year term. The term of the license is dependent on the license holder’s compliance history. The child care facility must display the licence in a visible and prominent place in the child care premises. Any licensed child care facility must abide by the Child Care Licensing Regulation of Alberta. This regulation sets out rules and standards which assure that children’s health and safety needs are met in all licensed program facilities.

There are various requirements that licensed all child care programs must meet including, staff to child ratios, health and safety practices, practices used to guide children’s behaviour, nutrition, physical space requirements, outdoor play space, certification and staff requirements, administration, supervision, and insurance. Additionally, other requirements include keeping a record of any incident reports (such as an emergency evacuation, unexpected program closure, an intruder on the program’s premises; a full list can be found on page 24 on the Child Care Licensing Handbook) and who needs to be aware, types of discipline that can be administered to a child, transporting children to another location such as field trips and who needs to be informed and who needs to provide permission, and how to care for sick children.

Licensed facilities in Alberta include: Daycare, Pre-School, Out-of-School Care, Group Family Child Care, and Innovative Child Care Programs

Type of Child Care	Age of Child	Description	Financial Assistance Availability
Daycare Programs	0 to 7 years old	<p>A daycare program provided throughout the day, from morning to early evening.</p> <p>Some facilities provide transportation for the child between the child’s home and the location of the daycare program.</p> <p>There is no overnight child care to children in the program.</p>	<p>Yes through the <u>Child Care Subsidy Program</u></p>

Pre-School Programs	Pre-school aged children	<p>A child care program for less than four hours per child in each day the program is provided.</p> <p>Some facilities provide transportation for the child between the child’s home and the location of the daycare program.</p> <p>There is no overnight child care to children in the program.</p>	Yes, through the <u>Child Care Subsidy Program</u>
Out-of-School Care Programs	Kindergarten to School-aged children	<p>A child care program that operates before and after school, during lunch hours, and sometimes when schools are closed.</p> <p>Some facilities provide transportation for the child between the child’s home and the location of the daycare program.</p>	Yes through the <u>Child Care Subsidy Program</u>
Group Family Child Care	0 to 12 years old	<p>A child care program in the private residence of the licence holder.</p> <p>The child care provider must not have more than 10 children, including the licence holder’s own children in the home. Additionally:</p> <ul style="list-style-type: none"> ○ No more than 3 children may be under 3 years of age ○ No more than 2 children may be infants <p>When seven or more children are present, there must be at least two care providers holding the required certification.</p> <p>There is no overnight child care to children in the program.</p>	Yes, through the <u>Child Care Subsidy Program</u>
Innovative Child Care Program	N/A	<p>A child care program, approved by the provincial director of the <i>Child and Family Services Authority</i>, that is designed to meet the unique child care needs of the community in which the program is provided.</p>	Yes, through the <u>Child Care Subsidy Program</u>


Unlicensed Child Care Programs

Unlicensed child care is referred to as child care **not licensed** under the *Child Care Licensing Act*. Under the *Child Care Licensing Act*, individuals who care for six children or less, not including the operator's own children, do not require a licence. The types of unlicensed child care facilities in Alberta which are regulated include **Approved Family Day Home**, **Private Babysitters**, and **Childminding programs** offered by SPOs or other organizations.

Private Babysitters are neither regulated by an agency nor licensed by the province of Alberta. This type of child care is provided by family, friends, neighbours, nanny-services, or other in-home care services. The operators cannot have more than six children within their care, not including their own children. For example, this means that an unlicensed facility can have a total of eight children within their care, two being their own children. There are no regulations that babysitters must abide by except the maximum number of children that are not their own children, in which there are no regulatory agencies or requirements from the province to inspect this. The inspections are solely complaints based, which leaves the complaints process up to the discretion of families willing to file a complaint about a facility. Parents must assume all responsibility in ensuring their child's safety by obtaining information on the child care workers experience, training, insurance, and home environment, including criminal history.

Approved Family Day Home are facilities that are not licensed under the *Child Care Licensing Act* but are an Approved Family Day Home through an Approved Family Day Home Agency. Although they are not licensed, they are regulated, monitored, and are provided support, such as helping families find a provider unique to their children's needs.

Childminding programs are different than private babysitters and approved family day homes. These are programs in which parents must be present at the facility offering childminding and are within formal settings rather than homes. These types of childminding programs are also regulated. For SPOs, childminding is permitted under the Care for Newcomer Children Requirements.

Type of Child Care	Age of Child	Description	Financial Assistance Availability
<p style="text-align: center;">Approved Family Day Homes</p>	<p style="text-align: center;">0 to 12 years old</p>	<p>A child care program in an individual’s private residence. They have been approved by a <u>Family Day Home Agency</u> contracted by Alberta Human Services.</p> <p>These agencies recruit and provide training to <u>Family Day Home</u> providers. They monitor individual family day homes with unannounced visits to make sure the standards of care are met. All adults in the home must have a criminal record check with vulnerable sector searches completed and are to be updated every three years.</p> <p>Additionally, <u>Family Day Home Agencies</u> can assist parents by providing them support in activities such as helping families find a provider unique to their children’s needs, providing parents with handbooks that outline important information concerning their child’s care, and providing information and referral services for other community, health, and developmental supports.</p> <p>Fees are often set up by the family day home agency. All approved family day homes must follow the <u>Family Day Home Standards</u> including standards for insurance, supervision, limits on the number and age of children, child guidance practices, health and safety, and child care premises and equipment.</p> <p>Homes that display the “smiling red door” logo are private residences that offer an approved family day home service.</p> <div style="text-align: center;">  <p>Alberta Approved Family Day Homes</p> </div> <p>Approved Family Day Homes can offer flexible hours of care including before-and-after school care for children.</p> <p>Approved Family Day Homes cannot have more than six children at a residence:</p>	<p style="text-align: center;">Yes, through the <u>Child Care Subsidy Program</u></p>

		<ul style="list-style-type: none"> ○ No more than 3 children may be under 3 years of age, including the provider’s own children ○ No more than 2 children may be under 2 years of age, including the providers own children 	
<p>Private Babysitters or more commonly referred to as Family Day Homes (unlicensed and not an Approved Family Day Home)</p>	<p>0 to 12 years old</p>	<p>These are individuals who offer child care out of their homes, but who have not been approved to operate under the provincial family day home category and are unlicensed under the <i>Child Care Licensing Act</i>. They must have no more than six children, not including their own children in their residence.</p> <p>Their programs are not monitored by the Government of Alberta. This means that they are not visited by any authority to confirm adult to child ratio, age limitations, or other child care standards, unless a complaint is made against them to the Government of Alberta.</p>	<p>No</p>
<p>Childminding Programs (Care for Newcomer Children model)</p>	<p>19 Months to 12 years of age</p>	<p>Childminding programs are on-site day-care facilities offered at some SPOs or other organizations where parents are within the same premises while their children are looked after and is free of charge.</p> <p>SPOs are permitted under the <u>Care for Newcomer Children Requirements (CNCR)</u>.</p> <p>This program can reduce the barriers that prevent many newcomer parents from accessing services such as the high cost of child care, lack of regulated child care space in Alberta, and after-hours services for child care.</p> <p>For example: <u>The Central Alberta Refugee Effort (CARE)</u> offers Language Instruction for Newcomers (LINC) for newcomers and also provides free on-site child care for students with preschool children. They are provincially licensed as an innovative child care program and can accommodate up to thirteen children. Additionally, they are also required to meet the Federal <u>CNC requirements</u> and are funded by IRCC.</p> <p>This is an option for SPOs to provide free on-site child care to alleviate barriers for newcomer parents. For more information on how to obtain a permit to become an SPO who can provide childminding services, <u>click here</u>.</p>	<p>No</p>

Risks Associated with Unlicensed Child Care

This section refers to unlicensed child care facilities as those facilities that **are not regulated by any authority**. This means those facilities that are neither licensed under the *Child Care Licensing Act* or are not an Approved Family Day Home.

While unlicensed child care may not be indicative of the quality of care, there can be risks associated with such facilities due to their unregulated nature and lack of inspections. Many parents can find safe and accommodating unlicensed child care facilities for their children but will not have the assurance of whether their children are given a safe and nurturing environment.

Unlicensed child care facilities do not undergo any inspections which means that there is no authority to verify whether these establishments are adhering to all the regulations set out by the province. Unlicensed child care does not provide the ease for parents to know whether their children are in a safe environment unless they know or are related to the operators. Licensed facilities provide the ease and comfort for parents as they are regularly inspected and under strict guidelines. Inspections for unlicensed child care facilities are solely complaints-based meaning if no one has made a complaint to the province, there is no way of knowing the unlicensed facilities' compliance with regulations. Additionally, there are no supports in place for the unlicensed facilities or for families who want more information on how their children are being taken care of.

There is little oversight over unlicensed daycare facilities adherence to certain standards. For example, unlicensed daycare facilities are not held to food safety requirements, operators do not have to undergo a criminal background check, and the child care property may have features within the facility that can lead to accidents, such as steep stairs. Additionally, if there are pets in the child care facility that are not cleaned up after, it can have health consequences for the children. Ultimately, there are many risks parents must take into consideration when selecting an unlicensed child care provider.

Tips for Parents Using Unlicensed Child Care Facilities

Due to a number of factors, parents may enroll their children in an **unlicensed child care** facility. If this type of child care is chosen, it is crucial for parents to be **aware of their responsibilities and rights** to make certain their child is always in a safe and nurturing environment while in the care of an unlicensed facility.

Unlicensed child care facilities **require more research** on the part of the parent, who in such circumstances become the main body responsible in ensuring quality care for their children. This includes:

- Asking for criminal record checks and references
- Verifying validity of documents
- Making sure that the premises of the child care facility are safe
- Making sure that the premises of the child care provide a substantial learning environment for their children
- Inquiring about the type of training and/or certification(s) the care taker(s) have

- Verifying that activities provide a stimulating environment for children and their brain development
- Care taker(s) engage in program planning and menu planning
- Ensuring strong, two-way communication with the care taker(s) in the unlicensed facility

Child Care for Children with Special Needs

Newcomer parents with children that have special needs can receive support from the [Family Support for Children with Disabilities \(FSCD\) Program](#). This is a voluntary program which provides family-centred supports and services that are meant to assist families’ ability to promote their child’s healthy development and encourage their child’s participation in various activities at home and within the community.

This [guide](#) developed by the Government of Alberta provides information for parents who have a child with a disability.

More information can be provided by the Alberta Supports Contact Centre at 1-877-644-9992 and at your local [Child and Family Services Authority](#).

Finding Child Care

A list of all licensed and approved child care programs is available from your local [Child and Family Services Offices](#) or online at Alberta Human Services [Child Care Lookup Tool](#).

Child and Family Services Offices

This list provides only the regional offices rather than local Child and Family Services offices in the smaller municipalities. A full list of all [Child and Family Services Offices](#) can be accessed through the Government of Alberta Human Services website.

Regional Child and Family Services Offices	
Southwest Region #709, Lethbridge Centre Tower 400, 4 Avenue South Lethbridge, Alberta T1J 4E1 Tel: 403-381-5543	Southeast Region #101 Provincial Building 346-3 rd Street SE Medicine Hat, Alberta T1A 0G7 Tel: 403-529-3753
Central Region 3 rd Floor, Bishop’s Place 4826 Ross Street Red Deer, Alberta T4N 1X4 Phone: 403-341-8642 Email: hs.cenabcfsa@gov.ab.ca	North Central Region Box 4742 2 nd Floor, Administrative Building 5143-50 Street Box 4742 Barrhead, Alberta T7N 1A6 Phone: 780-305-2440

<p>Northeast Region 8th Floor, Provincial Building 9915 Franklin Avenue Fort McMurray, Alberta T9H 2K4 Phone: 780-743-7416 Fax: 780-743-7225</p>	<p>Northwest Region Grand Prairie Regional Administration Office 214 Place South Suite 400, 10130-99 Avenue Grande Prairie, Alberta T8V 3N4 Phone: 780-538-5122 Fax: 780-538-5137 Email: hs.childrenservs8@gov.ab.ca</p>
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Child Care Lookup Tool

The Child Care Lookup Tool allows parents to find out more information about licensed child care programs and contracted family day home agencies. The tool provides information about the location, ages of children served, number of children that can be served in the program, the program’s accreditation status, and recent inspection results. This tool also provides detailed inspection reports including the number and type of non-compliances, complaints, and follow-up inspections. This information may be helpful for parents as it can help them compare between different services. Additionally, it provides the ability to search for an early childhood development program by postal code, select more than one age category, select more than one search criteria box for a program type, and select a program type and child range.

Paying for Child Care

One of the barriers for newcomers in accessing child care programs is the cost of child care. Funding is an available option for low-income parents. Newcomers may qualify for funding depending on the reason for needing child care and the size of their family. Additional subsidies are available for parents working non-traditional hours and those who require extended hours of child care outside of regular hours. The maximum subsidy rates also vary by program type and the age of the child attending child care.

The following section will provide various options SPOs can provide for newcomer parents with young children.

Qualifications for Funding

Alberta provides funding for children enrolled in licensed non-profit and for-profit centres, daycare centres, preschools, group family child care, out-of-school care, approved early child development programs, and family day homes. There are particular qualifications that must be met in order to apply for a subsidy, including:

- At least one parent, or the child receiving care are Canadian citizens or permanent residents of Canada and live in Alberta
- At least one parent is an Albertan resident
- Children receiving care are 12 years of age or younger and are not yet in Grade 7

- Both parents are currently working, attending school, looking for work, or have special needs OR one parent is a stay-at-home parent and have their children enrolled in a licensed pre-school or approved early child development program
- Child care programs that do not qualify for subsidies are **childminding programs** or services that provide cost-free programs

To find out whether newcomer parents qualify for a subsidy program in Alberta, an [online estimator tool](#) is available for parents to receive a confidential assessment of eligibility. This tool estimates the potential subsidy for families that require full-time child care (100+ hours a month).

Funding Options

Provincial Subsidy Options

Name	Description
Kin Child Care Subsidy	The Kin Child Care Subsidy program is an option for parents who choose to pay a relative to look after their children while they are attending school or are at work. The relative can take care of the children either in the family’s home, or their own home. However, the relative caregiver must not live in the child’s primary home. This is a flexible program for newcomers that work non-traditional hours, shift work, or those who live in rural locations.
Extended Hours Child Care Subsidy	The Extended Hours Child Care Subsidy program is an option for parents who work or attend classes during evenings or weekends. They can receive up to \$100 a month per child. This option cannot be combined with Kin Child Care Subsidy or Stay-at-Home Parents Support Funding .
Stay-at-Home Parents Support Funding	The Stay-at-Home Parents Support Funding program is an option for families who have one parent that stays at home, works, volunteers, or attends school less than 20 hours per week. They can receive a subsidy of up to \$1,200 per year for each pre-school-aged child who attends a licensed pre-school or an approved early childhood development program.
Alberta Child Benefit (ACB)	<p>The Alberta Child Benefit (ACB) provides financial assistance to lower-income families with children under 18 who have a family net income less than \$42,255 per year. It is administered by Canada Revenue Agency (CRA) on the province’s behalf. Families are automatically considered for the ACB once their annual tax return is filed.</p> <p>Families with a net income of up to \$26,141 will receive the maximum benefits. The amount received will be dependent on the number of children they have who are under 18 years of age.</p> <p>Newcomer families that receive Assured Income for the Severely Handicapped (AISH), Income Support, and the child care subsidy are also eligible to receive the ACB.</p>

Federal Subsidy Options

Name	Description
Canada Child Benefit (CCB)	The <u>Canada Child Benefit (CCB)</u> is a tax-free monthly payment that is provided to all eligible families living in Canada to help raise children under the age of 18. The CCB can include disability benefits and any related provincial and territorial programs. It is administered by <u>Canada Revenue Agency (CRA)</u> and is automatically calculated and provided to families once their annual tax return is filed.

Obtaining Licensing and Certifications

This section provides information on licensing requirements in Alberta, including where to obtain certifications to work in a child care facility.

Child Care Licensing

The province of Alberta, under the Child Care Licensing Act, requires licensing from any child care facility where there are seven or more children in the program.

The Alberta Child Care Licensing Handbook provides information on how to obtain a licence. For more information on how to obtain a licence, please contact Child and Family Services Office.

Voluntary Certification for Daycare Centres: Alberta Child Care Accreditation

The Alberta Child Care Accreditation Program establishes standards for all daycare centres, out-of-school care programs, and approved family day homes. The difference between **licensing** and **accreditation** is that licensing is required by law and is intended to meet all health and safety standards. Furthermore, licensing sets the basic minimum standards that all childcare facilities must abide by. **Accreditation** is a voluntary program for child care agencies that aims to improve the quality of child care. One of the main purposes of accredited child care facilities is to achieve a high standard of practice.

Licensed and approved daycare programs, out-of-school care programs, and family day home agencies can demonstrate that they meet the accreditation standards of excellence. The accreditation program promotes excellence in child care settings in Alberta and provides high quality child care for families with children from 0 to 12 years of age. The accredited program provides high quality care that contributes to the physical, creative, cognitive, social, and emotional growth of children, which in turn has positive effects throughout the child's life.

To qualify as an accredited child care program, a child care program undergoes a comprehensive self-evaluation of its services and policies including identifying areas for improvement, creating a quality enhancement plan, and implementing developed strategies to achieve the standards of excellence. This self-evaluation process takes approximately 15 months to complete. This step is

then followed by an on-site visit and evaluation by the Accreditation of Early Learning and Care Services (AELCS). The evaluation includes various observations, checklists, interviews and surveys based on six different accreditation areas that are divided into four categories (outcomes for children, outcomes for families, outcomes for staff, and outcomes for the community). Child care programs must score a minimum of 80% in each area evaluated. The accreditation certification is awarded to successful child care programs and is valid for three years with continued development strategies according to specific quality enhancement plans. Once accredited, child care programs undergo administrative review every year to maintain accreditation status along with unannounced site visits that may occur at any time throughout the programs' accreditation term.

Accreditation Funding for Child Care Programs

Agencies enrolled in the Alberta Child Care Accreditation are eligible to receive funding available for licensed daycare, out-of-school care programs, and contracted day home agencies. These include: **Wage Top-Up, Professional Development Grant, Staff Attraction Incentive, and Benefit Contribution Grant**. Please refer to this link for more information on how to obtain accreditation funding.

Child Care Staff Certification

Working in a licensed **daycare program, out-of-school care program, or pre-school program** requires certification within six months of employment. Individuals without certification cannot have unsupervised access to children until certified.

There are three levels of Child Care Staff Certification: **Child Development Assistant** (formerly Level 1), **Child Development Worker** (formerly Level 2), or **Child Development Supervisor** (formerly Level 3).

Educational equivalencies are available in the Child Care Staff Certification Guide. Out-of-province credentials must meet the same requirements for Level 1, Level 2, and Level 3 certification.

- **Child Development Assistant** (formerly Level 1): This is a child care orientation course. Applications must be completed through the Alberta Child Care Staff Certification Office, which is responsible for administering the delivery of the Level 1 Orientation Course, by online, distance, and in the classroom at no cost to the participant. Click here to register.
- **Child Development Worker** (formerly Level 2): A one-year early learning, and child care certificate program offered by an Alberta public college or an approved educational equivalency.
- **Child Development Supervisor** (formerly Level 3): A two-year early learning and child care diploma program offered by an Alberta public college, or an approved educational equivalency.

For more information on the Child Care Staff Certification, click here.

Alberta Public Colleges and Universities offering Staff Certification & Diploma

It is often difficult to access the programs necessary for Child Care Staff Certification in smaller municipalities. Public colleges and universities offering distance/online programs are marked.

Alberta Public Colleges and Universities Offering ELCC Programs	
<p>Bow Valley College 332 - 6th Avenue SE Calgary AB T2G 4S6 Phone: 403-410-1537 1-866-428-2669 www.bowvalleycollege.ca</p> <p>*online classes available</p>	<p>Medicine Hat College 299 College Drive SE Medicine Hat AB T1A 3Y6 Phone: 403-529-3811 1-866-282-8394 www.mhc.ab.ca</p>
<p>Grande Prairie Regional College 10726 – 106 Avenue Grande Prairie AB T8V 4C4 Phone: 780-539-2750 1-888-539-4772 www.gprc.ab.ca</p> <p>*online classes available</p>	<p>Mount Royal University (Bachelor of Child Studies in ELCC) 4825 Mount Royal Gate Calgary AB T3E 6K6 Phone: 403-440-5968 1-877-440-5001 www.mtroyal.ab.ca</p>
<p>Grant MacEwan University City Centre Campus 10700 104 Avenue Edmonton AB T5J 4S2 Phone: 780-497-5157 1-888-497-4622 www.macewan.ca/earlylearning</p>	<p>Northern Lakes College 1201 Main Street SE Slave Lake AB T0G 2A3 Phone: 780-849-8600 1-866-652-3456 www.northernlakescollege.ca</p> <p>*online classes available</p>
<p>Keyano College 8115 Franklin Avenue Fort McMurray AB T9H 2H7 Phone: 780-791-4840 1-800-251-1408 www.keyano.ca</p> <p>*online classes available</p>	<p>Portage College Box 417 Lac La Biche AB T0A 2C0 Phone: 780-623-5561 1-866-623-5551 www.portagecollege.ca</p> <p>*online classes available</p>
<p>Lakeland College: Vermilion Campus 5707 – 47 Avenue West Vermilion AB T9X 1K5 Phone: 780-853-8400 1-800-661-6490 ext. 8579 www.lakelandcollege.ca</p> <p>*online classes available</p>	<p>Red Deer College Box 5005 Red Deer AB T4N 5H5 Phone: 403-342-3300 1-888-732-4630 www.rdc.ab.ca</p> <p>*online classes available</p>

<p>Lethbridge College 3000 College Drive South Lethbridge AB T1K 1L6 Phone: 403-320-3393 1-800-572-0103 www.lethbridgecollege.ab.ca</p> <p>*online classes available</p>	<p>University of Alberta 116 Street – 85th Avenue Edmonton, AB T6G 2R3 Phone: (780) 492-3111 https://www.ualberta.ca</p> <p>*online classes available</p>
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Approved Private ELCC Training Programs	
<p>Blue Quills First Nations College (St. Paul) P.O. Box 279 St. Paul AB T0A 3A0 Phone: 780-645-4455 Toll-free: 1-888-645-4455 www.bluequills.ca</p>	<p>CDI College (Edmonton) 9939 Jasper Avenue Edmonton AB T5J 2W8 Phone: 780-424-6650 www.cdicollege.ca</p>
<p>Maskwacis Cultural College (Hobbema) Box 960 Hobbema AB T0C 1N0 Phone: 780-585-3925 www.mccedu.ca</p>	<p>McBride Career Group (Red Deer) 103, 4719 48 Avenue Red Deer AB T4N 3T1 Phone: 403-346-859 www.mcbridecareergroup.com</p>

Childminding Services

Service Provider Organizations (SPOs) can provide on-site child care (**childminding**) for parents under the Care for Newcomer Children (CNC) model while taking any Immigration, Refugees and Citizenship Canada (IRCC) funded programs or courses within the premises.

This option can alleviate many barriers associated with accessing child care, such as the high cost, limited number of child care spaces, long waitlists for available spots and at times limited staff, and limited services after regular business hours for child care.

Children may receive care when parents participate in any IRCC-funded program and are six months of age or over. Parents must be present on the premises of care of their children and must be informed by the SPO of this requirement. Additionally, parents must be eligible for the IRCC funded program and must be eligible to receive CNC support.

Eligibility for Care

A SPO providing childminding service must follow detailed standards for the Care for Newcomer Children Requirements (CNCR), established by the Childminding Monitoring Advisory and Support (CMAS) funded by IRCC and any provincial legislation such as the Alberta child care licensing regulations (the Child Care Licensing Act and the Child Care Licensing Regulation). SPOs are only eligible to provide this type of childminding service for **IRCC funded programs** including IRCC funded program eligibility. To check whether a SPO's program is eligible for CNC support, please contact your IRCC officer.

The CNCR provides a single, comprehensive system for CNC delivery by integrating a wide range of programming options. The CNC model is designed to be flexible, to permit SPOs to care for more newcomer children in a variety of formats and settings, and to ensure that CNC programs can be modernized and streamlined in tandem with new policy initiatives and changes in adult service delivery.

There are three types of care that SPOs can provide under the CNCR: long-term care, short-term care, and a combined form of care.

- Long-term child care: supporting ongoing programming such as language training
- Short-term child care: supporting occasional activities such as group orientations and individual appointments
- Combined: mix of long-term and short-term child care

All requirements are included in detail in the CNCR document or the step-by-step guide for new programs. A few of the requirements include:

- A minimum amount of space is required to provide childminding services.
- A defined separation of space between infants and older children with enough height to reduce distraction and prevent injury.



- Care workers must have at least a one-year diploma in a child development program or a related field from a recognized academic institution for a CNC Staff Level I. Higher levels require at least a two-year diploma.

Future Research: Challenges of Providing Childminding Services

Several factors must be considered when a SPO is exploring the opportunity to provide childminding services for parents/guardians that access services on their premises. These factors may include assessing whether the agency has the proper infrastructure or space, staff to run the program due to certification requirements, and IRCC approval to offer childminding on site. Depending on the outcomes of these assessments, challenges may arise. Addressing and overcoming such challenges are areas that require future research and resource development.