

AAISA

ALBERTA ASSOCIATION OF IMMIGRANT SERVING AGENCIES



MEMBERSHIP
INFORMATION



WHAT IS AAISA?

The Alberta Association of Immigrant Serving Agencies (AAISA) is a non-profit umbrella organization representing agencies that provide resettlement, settlement, and integration services to newcomers in the province of Alberta.

Since 1980, we have been working to build the sector's capacity to better serve newcomers by fostering collaboration, professionalization, and member-driven research and policy work.

Our mission

Facilitate collaboration and leadership within the settlement serving sector.

Our vision

An inclusive, welcoming, and engaged society.

WHY BECOME A MEMBER?

Member agencies of Alberta Association of Immigrant Serving Agencies (AAISA) have access to the following benefits:

Engage on Research, Policy, and Collaborative Initiatives

- Opportunity to partake in members-only focus groups, agency interviews, and provincial teleconferences for the **Alberta Settlement & Integration Program** (specific to Canada, as well as Alberta).
- Guaranteed seat on AAISA's **Provincial Engagement Initiative (PEI)** committees and working groups.
- Access to sector-specific research bulletins, reports, and policy briefs through AAISA's **Research Library**.
- Represented in advocacy work at municipal, provincial, and national-level delegations and meetings, including the National Settlement Council (NSC).
- Ability to run for AAISA's Board of Directors and committees.

Connect with the Sector

- Receive members-only email blasts from AAISA Communications with the latest settlement & integration news, invitations to events, and more.
- Ability to have your organization's events, programs, and achievements highlighted through AAISA's social media channels and website.
- Receive monthly newsletters regarding news, opportunities, and events.

Professional Development

- Employees receive free or discounted registration for AAISA workshops, courses, and conferences (members always have first priority).
- Employees receive free registration for AAISA's Settlement Practitioner Certification.
- 20% discount on all First-Aid training courses through **LifeSavers Canada**.



TYPES OF MEMBERSHIP

AAISA members are classified into two categories:

Regular Members

An organization shall be eligible for Regular Membership if, in the judgement of the Committee authorized to make the decision to admit a Member, it is:

- An incorporated, not-for-profit society in in the province of Alberta that has been operating for at least one (1) year and has its prime mandate the provision of settlement and integration services* to immigrants and refugees, or;
- A branch or division of an independent not-for-profit society that is not a Regular or Associate Member of AAISA, of which the branch or division has as its prime mandate the provision of settlement and integration services to immigrants and refugees, and currently and regularly provides two (2) or more settlement and integration services*, delivered specifically to immigrants and refugees.

Associate Members

An organization shall be eligible for Associate Membership if, in the judgement of the Committee authorized to make the decision to admit a Member, it:

- Provides settlement and integration services* to immigrants and refugees, and is an independent Incorporated Not-for-Profit Society, or a branch or division thereof, or;
- is a public sector or quasi-public sector organization (i.e. other than an Incorporated Not-for-Profit Society), or a branch or division thereof, and provides at least one (1) settlement and integration service* delivered specifically to immigrants and refugees.

* Settlement & Integration Services Include:

- Reception and Orientation
- Information and Referral
- Translation and Interpretation
- Counselling and Advocacy
- Adult Education for Immigrants
- Community Development
- Employment and Career Services

MEMBERSHIP FEES

AAISA’s fiscal year runs from April 1 to March 31 and memberships are effective for the same period. Membership renewal fees are payable annually by the Annual General Meeting, which is usually held in early July.

Please use the following scale to identify your agency's Annual Membership Fee:

For Regular Members: The membership fee will be based upon your entire agency’s total annual operating budget.

For Associate Members: The membership fee will be based upon the total annual operating budget of all the eligible settlement and integration services that your agency provides (please refer to the list of eligible services outlined on the previous page).

Membership Type	Budget Category	Membership Fee
Regular Agency Annual Operating Budget	Under \$500,000	\$300
	\$500,000 - \$750,000	\$400
	\$750,000 - \$1 Million	\$600
	\$1 - \$2 Million	\$900
Associate Eligible Programs Annual Operating Budget	\$2 - \$3 Million	\$1200
	\$3 - \$4 Million	\$1500
	\$4 Million - \$5 Million	\$1800
	\$5 Million - \$6 Million	\$2100
	\$6 Million and Greater	\$2400

Please note: If an agency registers for AAISA membership during a fiscal year (i.e., after the year has already begun), they will pay a prorated fee based on how many months are left in the fiscal year. The full membership fee will come into effect once the next fiscal year commences.

What if my organization has satellite agencies or multiple branches?

If your agency’s total annual income includes your satellite agencies, then those agencies will also be given AAISA membership status.

If your agency’s total annual income does NOT include your satellite agencies, then those agencies will need to apply for AAISA memberships separately.





APPLICATION PROCESS

Step 1

Interested agencies may apply for AAISA membership via www.aaisa.ca/become-a-member.

Step 2

AAISA's Governance Committee reviews applications and makes nominations.

Supporting documents or a site visit may be requested at this point.

Step 3

AAISA's Board of Directors approves final applications.

Step 4

If approved, AAISA will contact the applicant and finalize the application, as well as set up a site visit for on-boarding.

Total Process Time:
1 - 2 months from date of application

For more information about AAISA membership:

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