



# AAISA Membership Info

## 2019 – 2020

### Why Become A Member?

Members of the **Alberta Association of Immigrant Serving Agencies (AAISA)** can:

#### Engage on Research & Policy Initiatives

- Access research bulletins, reports, and policy briefings regarding the settlement and integration sector (specific to Canada, as well as Alberta)
- Influence AAISA research priorities
- Participate in committees that advise on AAISA's policy priorities
- Invitation to meetings with stakeholders to discuss AAISA policy recommendations (*when applicable*)

#### Contribute to the Growth of the Sector

- Participate in AAISA-led engagement via: teleconferences, site visits, working groups, etc. (*travel costs reimbursed when applicable*)
- Represented in advocacy work at municipal, provincial, and national-level delegations and meetings, including the National Settlement Council (NSC)
- Ability to join AAISA Board of Directors and committees, including the advisory committee for Alberta's Integration Summit

#### Connect & Celebrate with the Community

- Receive monthly mailings regarding settlement & integration-related news, opportunities, and events
- Ability to have your organization's events, programs, and achievements highlighted through AAISA's social media channels and website

#### Professional Development

- Free registration for AAISA workshops and courses
- Free registration to AAISA's Settlement Practitioner certification training program, the only one of its kind in Canada



## Types of Membership

AAISA members are classified into two categories: **Regular** and **Associate**.

### Regular Members

An organization shall be eligible for Regular Membership if, in the judgement of the Committee authorized to make the decision to admit a Member, it is:

- An incorporated, not-for-profit society in in the province of Alberta that has been operating for at least one (1) year and has its prime mandate the provision of settlement and integration services\* to immigrants and refugees, or;
- A branch or division of an independent not-for-profit society that is not a Regular or Associate Member of AAISA, of which the branch or division has as its prime mandate the provision of settlement and integration services to immigrants and refugees, and currently and regularly provides two (2) or more settlement and integration services\*, delivered specifically to immigrants and refugees.

### Associate Members

An organization shall be eligible for Associate Membership if, in the judgement of the Committee authorized to make the decision to admit a Member, it:

- Provides settlement and integration services\* to immigrants and refugees, and is an independent Incorporated Not-for-Profit Society, or a branch or division thereof, or;
- is a public sector or quasi-public sector organization (i.e. other than an Incorporated Not-for-Profit Society), or a branch or division thereof, and provides at least one (1) settlement and integration service\* delivered specifically to immigrants and refugees.

#### ***\*Settlement and Integration Services include:***

- Reception and Orientation
- Information and Referral
- Translation and Interpretation
- Counselling and Advocacy
- Adult Education for Immigrants
- Community Development
- Employment and Career Services



## Membership Fee

AAISA's fiscal year runs from **April 1 to March 31** and memberships are effective for the same period. Membership renewal fees are payable annually by the Annual General Meeting, which is usually held in early July.

Please use the following scale to identify your agency's **Annual** Membership Fee for 2018 - 19.

**For Regular Members:** The membership fee will be based upon your entire agency's total annual operating budget.

**For Associate Members:** The membership fee will be based upon the total annual operating budget of all the eligible settlement and integration services that your agency provides (*please refer to the list of eligible services outlined on the previous page*).

<b>Regular Members</b>	<b>Associate Members</b>	<b>Membership Fee (2018 - 19)</b>
<b>Agency Annual Op. Budget</b>	<b>Eligible Programs Annual Op. Budget</b>	
Under \$500,000		<b>\$300</b>
\$500,000 - \$750,000		<b>\$400</b>
\$750,000 - \$1 Million		<b>\$600</b>
\$1 - \$2 Million		<b>\$900</b>
\$2 - \$3 Million		<b>\$1200</b>
\$3 - \$4 Million		<b>\$1500</b>
\$4 - \$5 Million		<b>\$1800</b>
\$5 - \$6 Million		<b>\$2100</b>
\$6 Million and Greater		<b>\$2400</b>

**Please note:** If an agency registers for AAISA membership during a fiscal year (i.e., after the year has already begun), they will pay a prorated fee based on how many months are left in the fiscal year. The full membership fee will come into effect once the next fiscal year commences.

### **What if my organization has satellite agencies/multiple branches?**

If your agency's total annual income includes your satellite agencies, then those agencies will also be given AAISA membership status.

If your agency's total annual income does NOT include your satellite agencies, then those agencies will need to apply for AAISA memberships separately.



## Application Process

- 1) Interested agencies may apply for AAISA membership via [aaisa.ca/become-a-member](https://aaisa.ca/become-a-member)
- 2) AAISA's Governance Committee reviews applications and makes nominations
  - Supporting docs or a site visit may be requested at this point
- 3) AAISA's Board of Directors approves final applications
- 4) If approved, AAISA will contact the applicant and finalize the application, as well as set up a site visit for on-boarding

**Total Process Time: 1 – 2 months from date of application**

**For more information about applying for an AAISA Membership:**

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